



Department of Administration  
Emerging Business Enterprise Program

Tom Barrett  
Mayor

Cheryl L. Oliva  
Purchasing Director

Christopher E. Martin  
Program Manager

September 26, 2006

Dear Vendor:

This cover letter is to advise you that this Invitation to Bid of the rebid of Bid #1719 does not have a mandatory Emerging Business Enterprise (EBE) participation requirement. Certified EBE firms that are submitting a bid, or bidders that will be partnering with a City of Milwaukee certified EBE firm for this bid should **READ THE TOTAL EMERGING BUSINESS ENTERPRISE PROVISIONS IN THE BID PACKAGE VERY CAREFULLY.**

EBE participation is an element of request for bid responsiveness. Failure to meet the specified EBE requirements specified on the attached forms will render the bid unresponsive, and the DOA-Business Operations Division may then recommend award to the next lowest responsive and responsible bidder meeting the bid requirements.

For further information regarding EBE participation, contact the Emerging Business Enterprise Manager, Christopher Martin at 414-286-5552 or the appropriate purchasing agent.

Ref. EBE.LTR (Rev. 9/06)